

**Hotel Reservation Form**

**ETD 2018 Taiwan**

**Sep 26<sup>th</sup> to Sep 28<sup>th</sup>, 2018**

Attention: Howard Plaza Hotel Taipei –Sales Dept. Ms. Passion Huang

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New Booking  Amendment  Cancellation

Date :        /        /

**A. Guest Details (Please PRINT Clearly in CAPITAL LETTERS)**

Salutation:  Mr.  Mrs.  Ms.  Dr.  Prof.

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Company Name: \_\_\_\_\_ Nationality: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Arrival Date (mm/dd): \_\_\_\_\_ Flight No : \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Departure Date (mm/dd): \_\_\_\_\_ Flight No : \_\_\_\_\_ Departure Time: \_\_\_\_\_

**B. Room Type**

<input type="checkbox"/> Superior King (one big bed)	NT\$ 4,300+10% (with ONE daily buffet breakfast)
<input type="checkbox"/> Superior Twin (two single bed)	NT\$ 4,700+10% (with TWO daily buffet breakfasts)
<input type="checkbox"/> Deluxe Single (one big bed)	NT\$ 4,600+10% (with ONE daily buffet breakfast)
<input type="checkbox"/> Rosewood Club Superior King (one big bed)	NT\$ 5,200 +10% (with ONE daily buffet breakfast & Executive Floor Treatment)
<input type="checkbox"/> Rosewood Club Deluxe Single (one big bed)	NT\$ 5,500 + 10% (with ONE daily buffet breakfast & Executive Floor Treatment)
<input type="checkbox"/> Rosewood Club Junior Suite (one big bed)	NT\$ 6,600 +10% (with ONE daily buffet breakfast & Executive Floor Treatment)
<input type="checkbox"/> Rosewood Club Deluxe Suite (one big bed)	NT\$ 6,900 +10% (with ONE daily buffet breakfast & Executive Floor Treatment)

- Official check-in time is at 15:00 p.m. and check-out time is at 12:00 p.m.. Check-in require prior to 12:00 p.m. will subject to additional one night room charge.

- The above rates are inclusive of complimentary benefits as follows :

In room internet access, hotel compliments, daily newspaper, one welcome drink per stay, daily two bottle of mineral water, access to the health club at 4th floor.

- Extra bed (without breakfast) is charged at NT\$1500+10%/ per extra bed/ per night. Buffet Breakfast is charged at NT\$400+10%/per person.

Extra bed is NOT APPLICABLE for superior king type

- Executive Floor Treatment inclusive: Priority luggage handling by Concierge, Complimentary Buffet Breakfast served at The Rosewood Restaurant on the 4<sup>th</sup> floor ( 07:00 – 10:00 AM), Complimentary Happy Hour at Rosewood Lounge ( 17:30 – 20:00 ), Complimentary 4 bottles of mineral water daily, Free usage of Internet at Rosewood Lounge, Free 2 hours usage of Lounge Conference Room per day during the stay, Free rental of fax machine in room ( on request ), Free in-room Broadband Internet access, Free City call, Free laundry and pressing of one business attire per stay, Free shoeshine service, Late check out to 15:00 subject to availability & Free Minibar.

- The Hotel will send a written confirmation upon receipt of the completed form.

- Rooms are available on a first-come, first served basis. Reservations are NOT confirmed until the hotel sends a confirmation number.

**C. Airport Transportation (from Taoyuan airport to hotel)**

Limousine at NT\$1,995 per car per trip for a maximum of 2 passengers with one luggage each; the number of persons: \_\_\_\_\_

Private seven-seated van at NT\$2,500 per car per trip for a maximum of 5 passengers with one luggage each; the number of persons: \_\_\_\_\_

Guest Own Arrangement

\*Airport pick-up service must be guaranteed by credit card and changes to arrival time notified at least 3 hours in advance to avoid a "No Show" charge.

**D. Guarantee Information**

Credit Card:  Master Card  Visa  JCB  AE  Diners

Card No: \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_ (MM/YY)

Card Holder Name (printed): \_\_\_\_\_

Security Code:

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- No reservation will be accepted without credit card details. In case of no-show on the arrival date or cancellation within 72 hours of the arrival date, one night deposit will be charged.
- Above listed rates are only applicable from Sep 25 to Sep 29, 2018.
- Please fill this form out, fax or email back to us to make accommodation reservation. Kindly, return it by Aug 31, 2018 to receive this special accommodation offer. The Howard Plaza Hotel Taipei will send a written confirmation upon receiving of this form. We look forward to serving you and please do not hesitate to contact us if you inquire further assistance.